

CHEAT SHEET

Prompting Cheat Sheet

Talk to AI on purpose. Vague in = vague out. Specific in = magic.

The R.A.C.E. Formula (memorize this)

R — Role	Tell the AI WHO to be. <i>"You are a Gen-Z copywriter..."</i>
A — Ask	One clear job. Not five. <i>"Write 5 Instagram captions."</i>
C — Context	Paste the facts it needs. Brand name, audience, product, tone.
E — Example / Format	Show what good looks like. Bullets? Table? JSON? Under 15 words?

Weak vs Sharp — same idea

Weak: "Give me Instagram captions for my brownie business."

You are a Gen-Z social media manager. Write 5 Instagram captions for @midnightbrownies, a home-baked brand in Lahore. Playful tone, 1 emoji max, under 15 words, soft DM-to-order CTA. Return as a numbered list.

10 Power Moves

Be specific	"Under 100 words" beats "short." Numbers > adjectives.
Give it a persona	"Act as a stand-up comedian who teaches physics."
Show, don't tell	Paste 2 examples of what you want. AI copies patterns fast.
Ask for a format	Table, bullets, JSON, 8 lines, tweet-length — say it.
Chain it	"First list 10 ideas. Then pick the 3 best. Then write those 3."
Let it think	Add: <i>"Think step by step before answering."</i>
Ask it to critique	"Now rate your answer 1-10 and rewrite the weakest part."
Constraints unlock creativity	"No adjectives." "Only questions." "Rhyme every line."
Iterate, don't restart	Say <i>"shorter," "more sarcastic," "cut the intro."</i>
Fact-check	AI lies confidently. Always verify names, dates, numbers.

Copy-Paste Prompt Starters

Career coach

Act as my personal career coach. Ask me 5 sharp questions to understand what excites me. Then propose 3 wild but realistic AI-powered side projects I could launch this month. Format as a table with columns: Idea | Why me | First step.

Study buddy

You are a patient tutor. Explain [TOPIC] to a 14-year-old who loves [HOBBY]. Under 150 words. Use one analogy and end with 3 quiz questions to test me.

Idea sharpener

Here is my idea: [PASTE]. Play devil's advocate. Ask me 7 questions that would kill this idea. Then suggest the single change that would make it 10x stronger.

Roast my writing

Below is something I wrote. Rate it 1-10 on: clarity, hook, specificity, voice. Then rewrite ONLY the weakest part. Be brutally honest.

[PASTE YOUR TEXT]

Common Mistakes (stop doing these)

■ Too vague	"Write something cool" → tell it WHAT and FOR WHO.
■ No context	AI can't read your mind. Paste the brief, the product, the vibe.
■ One giant prompt	Break big jobs into small steps. AI is better at 5 easy tasks than 1 huge one.
■ Accepting the first draft	Iterate. The 3rd version is always better than the 1st.
■ Trusting facts blindly	AI hallucinates. Verify anything you'd get graded or sued on.

Tip — Save your best prompts in a Notes app. Your prompt library is your real superpower.